

**DEPARTMENT OF THE ARMY**  
**Vacancy Announcement Number: NENAF06100C**

**Opening Date:** January 02, 2006

**Closing Date:** December 31, 2006

**Position:** Recreation Aid, NF-0189-1  
**Salary:** \$8.00 - \$9.00 Hourly  
**Place of Work:** Tobyhanna Army Depot, Pennsylvania/Community Recreation Division  
**Position Status:** This announcement may be used to fill permanent full-time, part-time or intermittent positions. Indicate on your resume your availability for any of these appointments.  
**Number of Vacancy:** MULTI  
The NAF application kit can be found at <http://acpol.army.mil/employment/naf.htm>

**Duties:** Issues tools, equipment and games to authorized customers. Checks identification, collects fees when appropriate, and completes appropriate documentation. Receives returned items, inspecting for obvious damage and missing parts. Checks inventories and supplies. In a recreation facility, assists in directing patrons, scheduling the use of courts, lanes and equipment. Participates in and directs games and social events. Decorates party rooms and maintains the cleanliness of assigned work areas. In arts and crafts programs, demonstrates simple techniques. Provides facility and program information to patrons. Assists with simple repair and maintenance.

**Who May Apply:** (Click on Who May Apply)

Veterans Recruitment Appointment (VRA).  
Veterans eligible under Veterans Employment Opportunities Act of 1998. (VEOA)  
All U. S. citizens and Nationals with allegiance to the United States.  
Persons with Military Spouse Preference who are in the commuting area of the place of work.

**Qualifications:** Click on link below to view qualification standard.

**General Schedule**

No experience required.

The experience described in your resume will be evaluated as related to the qualifications, knowledge, skills and abilities required for this job.

**Other Information:**(Click on Other Information)

Multiple positions will be filled from this announcement.

**Other Requirements:**(Click on Other Requirements)

A medical examination may be required.  
Immunization screening may be required.  
Subject to satisfactory completion of all pre-employment checks in accordance with Army Regulation (AR) 215-3.  
Satisfactory completion of a National Agency Check (NAC) that will be initiated upon appointment to a NAF position.  
The Department of the Army NAF provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the servicing NAF civilian personnel unit. Requests for reasonable accommodation are made on a case-by-case basis.  
You will be required to show Social Security card upon appointment to a NAF position.  
You will be required to provide proof of U.S. Citizenship.  
Documentation to support Military Spouse Preference needs to be submitted at time of application.  
You must include the announcement number on your application.  
You may claim Military Spouse Preference.  
Applicants claiming veteran's preference must clearly show an entitlement to such preference on the

resume/supplemental data submitted.

Male applicants born after December 31, 1959 must complete a Pre-Employment Certification Statement for Selective Service Registration.

Direct Deposit of Pay is Required.

**How to Apply:** (Click on How to Apply)

Resumes may be submitted at any time. Referral lists will be issued as job opportunities occur.

Announcements close at 12:00am (midnight) Eastern Time.

You may send your resume via surface mail to: Civilian Personnel Advisory Center (NAF), Sherry A. Jones, 11 Hap Boulevard, Tobyhanna Army Depot, Pennsylvania 18466

You may fax your resume to: 570-895-6604

You may email your resume to Point of Contact. You must include Job Announcement Number on the subject line.

**Point of Contact:** Civilian Personnel Advisory Center (NAF), 570-895-7385,  
sherry.ann.jones@tobyhanna.army.mil

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